

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

Job Title: Climate Change Specialist
Department: Mashkiiziibii Natural Resources Department
Hourly Rate: \$16.00 - \$20.00/hour DOQ
Full Time: 40Hrs/Week
Exempt: No/Hourly
Supervisor: Air Quality Specialist
Posting Date: In-House
Opens: November 28, 2023
Closes: December 4, 2023, at 4:30 pm
Posting Date: Public
Opens: December 5, 2023
Closes: December 19, 2023, at 4:30 pm
Posting Date: Public
Opens: December 20, 2023
Closes: Open Until Filled



Summary: The Climate Change Specialist will assist the Natural Resources Department in the coordination and implementation of activities designed to mitigate climate change impacts, adapt to a changing climate, implement resiliency activities, and increase the awareness and understanding of potential impacts associated with a changing climate.

Essential Duties and Responsibilities include the following.

- Complement and consult on existing programmatic efforts within the Department pertaining to climate change and work to identify gaps and opportunities in supporting, maintaining, and expanding these efforts, including the incorporation of TEK.
- Coordinate the implementation of the Tribe's 7th Generation Climate Monitoring Plan with other programs in the Natural Resources Department, and analyze baseline data gathered from these efforts, when appropriate.
- Assist in climate resilience, mitigation, and adaptation measures with the Natural Resources Department as well as other Tribal departments.
- Assess the Tribe's vulnerabilities to climate change, especially with concern to flooding and stormwater management.
- Conduct outreach and education regarding climate change impacts and strategies to address those impacts, including an educational booth, materials, newsletter articles, and other activities.
- Fulfill grant administration requirements and deliverables, such as preparing progress reports, completing fieldwork, managing grant budgets, and securing additional funding to continue and expand the Department's climate change-related projects. This includes securing funding for the position's salary and fringe.
- Participate in regular activities and meetings of the Natural Resources Department; and
- Other duties as assigned by the Supervisor and/or Natural Resources Director/Deputy Director.

Qualification Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or abilities required. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Education and/or Experience:

Required:

- Minimum of a bachelor's degree in environmental studies or other natural resources-related field, or equivalent professional work experience in the natural resources field.
- Must possess excellent oral and written communication skills.
- Must have experience successfully managing multiple projects and budgets.
- Skill in operating various word-processing, spreadsheets, and database software in Windows and Microsoft platforms.
- Must be self-motivated, trustworthy, dependable, and willing to travel and work long hours occasionally.

Preferred:

- Master's degree in environmental studies or other natural resources-related fields.
- Experience with grant administration and grant writing.
- Experience conducting outreach activities, including event organizing, and promotions.
- Experience with implementing a climate change monitoring strategy.
- Experience with climate change adaptation planning and/or implementation of adaptation projects.
- Experience facilitating team discussions and group decisions.

Other Skills and Abilities:

Required:

- This is a required driver position.
- Must have a valid driver's license and meet eligibility for tribal insurance.

Background Check:

This position is contingent on the required ability to pass a Bad River background check. This position requires a driver check, to meet eligibility for tribal insurance.

Reasoning Ability:

Must be self-motivated.

Must be able to work with minimal supervision.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions.

Must be physically able to perform all job duties, including fieldwork. Walking, standing, bending, stooping, and occasionally lifting up to 25 lbs. and/or carrying for short distances required. Subject to inside and outside environmental conditions and must be willing to work in adverse weather conditions, as necessary.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform essential functions. This position is subject to inside and outside work. The noise level is normally moderate.

Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690, and the Bad River Tribe's Employee Policy & Procedure Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

Bad River Tribe

Attn: Human Resources

P.O. Box 39

Odanah, WI 54861

<http://www.badriver-nsn.gov/>

Application material may also be emailed to:

HRmanager@badriver-nsn.gov

HRassistant@Badriver-nsn.gov