

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. Box 39 Odanah, Wisconsin 54861

REQUEST FOR PROPOSALS

FOR

Bad River Transit Strategic Plan

Bad River Band of Lake Superior Tribe of Chippewa Indians is seeking proposals through solicitation for consultation services for the creation of a Strategic Plan for the Bad River Transit Services.

Proposals are required to contain the following information:

Contents of Proposal

1. Introduction
2. Background and Experience
3. Personnel/Professional Qualifications
4. Timeline for Completion of work described in Proposal
5. Estimation of Cost for Completion of work described in Proposal

1. Introduction (transmittal letter)

- a. A brief statement of the Respondent's understanding of the scope of the work to be performed;
- b. A confirmation that the Respondent meets the appropriate requirements as identified by prospective bidder in Section 2, Background and Experience;
- c. The signature of an individual who is authorized to provide information of this nature in the name of the Respondent submitting the Proposal;
- d. Any other information that the Respondent feels appropriate.

2. Background and Experience

- a. Describe Respondent's firm by providing its full legal name, date of establishment, type of entity and business expertise, short history, current ownership structure and any recent or materially significant proposed change in ownership.
- b. Describe any prior engagements in which Respondent's firm assisted a governmental entity with a planning study, strategic plan creation or business report for projects Native American Lands and any other projects relating to transit. Respondent should include all examples of work on similar projects as described in Project Statement of Work, with a list of completed projects. Preference is for the types of projects similar to those described in Project Statement of Work.
- c. Respondent should provide the names, phone numbers, and emails of contact persons in the organizations for whom any projects referenced in this section were conducted. Respondent should include written references (letters or forms are acceptable) from previous clients attesting to the quality of work and compliance with performance schedules.

3. Personnel/Professional Qualifications

Respondents should:

- a. Identify staff members (as applicable), in the job classifications of:

(1) Principal in Charge, (2) other assisting staff who would be assigned to act for Respondent's firm in key management and field positions providing the services described in Project Statement of Work, and the functions to be performed by each.

- b. Include resumes or curriculum vitae of each such staff member designated above, including name, position, telephone number, fax number, email address, education, and years and type of experience.
- c. Estimate the number of persons to be assigned to this project.

Project Statement of Work

The Bad River Transit Department, working with Bad River Tribal members and leadership, Bad River Tribal transit system users, drivers, regional partners and stakeholders and other Bad River government departments, will determine its values, goals and objectives to guide its public transit program, and prepare for foreseeable challenges and opportunities of approximately the next five years. Bad River Transit will continue to work closely with nearby Bay Area Rural Transit, accessing its usage studies and coordinating services. These findings will be written into a Bad River Public Transit Strategic Plan to guide management decisions and priorities.

Over the course of the project period, leadership staff within the Bad River Transit Department, working with the consultant, will aggregate door-to-door survey information earlier collected from a Tribal-wide community assessment, and meeting minutes of stakeholder meetings held in 2021-23, convene meetings with Bad River Tribal transit system users, interested Tribal members and Tribal Council members, regional stakeholders, transit experts, and other Bad River government departments. Bad River Transit will continue to work closely with nearby Bay Area Rural Transit, accessing its usage studies and experience, to avoid duplicating services. These meetings will consist of facilitated conversations to determine the routing needs, direction, values, goals and objectives to guide Bad River's Public Transit's programming and prepare for foreseeable challenges and opportunities of approximately the next five years. Ideas and decisions coming from the meetings will be carefully recorded and will be used as a basis to create a written document - Bad River's first Transit Strategic Plan. This plan will be referred to for service delivery decisions, potential expansion of services, and actions to mitigate contribution to greenhouse gases contributing to climate change.

The Bad River Band of Lake Superior Tribe of Chippewa Indians is a federally recognized Indian Tribe organized under Section 16 of the Indian Reorganization Act of 1934, U.S.C. Section 476. This entitles the Tribe to government pricing and exempts the Tribe from state sales and use taxes and from federal excise taxes. Therefore, price quotations should not include such taxes.

This Request for Proposals is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) or the Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements. Questions regarding TERO, and if the TERO fee applies to the RFP, may be directed to the Bad River Band's Human Resource office at 715-682-7111.

Firms or persons applying for Indian preference must provide evidence in its proposal of 51% or more Indian ownership. In addition, the firm or person must provide evidence of structure, management and financing affecting the Indian character of the firm. Documentation of and compliance with Indian Preference must accompany the proposal.

Sealed bids must be labeled Bad River Transit Strategic Plan and submitted by Thursday April 13, 2023 at 4:30pm to:

Bad River Tribe
Chief Blackbird Center
Attn: Priscilla Dax
Executive Secretary
PO Box 39/72682 Maple St
Odanah, WI 54861

Questions regarding this project can be directed to:
Ben Connors Sr
Bad River Tribal Planner
72682 Maple Street
Odanah, WI 54861
(715) 682-7111 Ext. 1321

Bid opening will be scheduled at Chief Blackbird Center, Conference Room C on Friday April 14, 2023 at 9:00am.

Any or all bids may be rejected when in the best interest of the Bad River Tribe.

Program:	_____
Accounting:	<i>[Signature]</i>
Posted:	_____
	____:____ am/pm

