

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER
ODANAH, WI 54861

P.O. BOX 39

Job Title: Legal Assistance and Strategic Advisory Services, Gaming

Department: Legal Office / Gaming Operations

Hourly Rate: Negotiable (DOQ)

Full Time: 40 Hours

Exempt: Yes / Salaried

Supervisor: Lead Attorney

Posting Date: Public

Opens: June 08, 2026

Closes: Open Until Filled



Application Requirements:

- Must submit complete Bad River Tribal Application and Resume
- Transcripts
- Salary requirement
- 3 letters of recommendation
- Writing sample and
- Copy of Active license to practice law or eligibility to apply for Wisconsin State Bar Admission

Summary: Under general direction, provides legal advice and representation to the Gaming Operations; representing the Gaming Operations in all legal proceedings, and in other matters that affect the legal interests of the Band's Gaming Operations.

Essential Duties and Responsibilities Provides legal advice and services on legal issues involving gaming federal legislation, federal regulations, decisions of judicial bodies and implementation of the Bad River State Compact and Bad River rules and internal controls pertaining to gaming operations;

Maintains professional and technical knowledge by conducting research, reviewing case histories and rulings, attending workshops, conferences and seminars, and establishing networks pertaining to gaming operations;

Prepares and reviews contracts, agreements, leases and similar documents in order to maintain the best legal interests of the gaming operations, confers with representatives of contracting entities and related organizations; and

Maintains documentation and confidentiality of all privileged information

.

Qualification Requirements To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The person in this position must be self-motivated and able to work with minimal direction.

Educational and/or Experience

Required: Training and Licenses

Juris Doctor degree from an accredited law school.

Active license or eligibility to sit for the Bar Exam to practice in any state and eligibility to sit for the Bad River Tribal Court Bar exam to practice in Bad River.

Experience

Demonstrated knowledge of Federal Indian Gaming Regulatory Act, Bad River Tribal-State Gaming Compact and Bad River laws, rules and internal controls pertaining to gaming operations or an equivalent combination of training, education, and work experience which demonstrates the ability to perform the duties of this position.

Preferred

Knowledge of the culture and traditions of the Bad River Band of Lake Superior Chippewa, or other Tribes with similar cultures and traditions.

Other Skills and Abilities

Required

This is a required driver position.

Must possess a valid driver's license and meet eligibility for Tribal Insurance.

Ability to exercise initiative and good judgment in achieving the goals of the Gaming Operations.

Strong work ethic and able to work nights when the Tribal Council and committees meet.

Background Check

This position is contingent on the ability to pass the required background check. Upon recommendation for hire, a criminal background check is required to determine suitability for hire. This position requires a driver's record check, to meet eligibility for Tribal Insurance.

Language and Other Skills

Excellent writing, speaking, and ability to establish positive and effective working relationships with other employees and the general public skills.

Physical Demands The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Sedentary work with some standing and walking is required. Occasional lifting up to 25 lbs is required.

Working Environment

The working environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The traditional ceremonial use of tobacco, sage, cedar, and sweetgrass is common. The noise level in the work environment is usually moderate.

Benefits

Medical, Dental, Vision, Group Life Insurance, Supplemental Life for Dependents, Short Term Disability Access, Long Term Disability Access, Planned Retirement Benefits, Paid Time Off eligible to accrue upon the 60th day of employment, and 17 Full and 2 Half Days Paid Tribal Holidays.

Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690, and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

Bad River Tribe

Attn: Human Resources

P.O. Box 39

Odanah, WI 54861

<http://www.badriver-nsn.gov/>

Application material may also be emailed to:

HRmanager@badriver-nsn.gov

HRassistant@Badriver-nsn.gov