

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

Job Title: Natural Resources Aide
Department: Mashkiiziibii Natural Resources
Hourly Rate: \$15.00-LTE/Seasonal Position
Exempt: No/Hourly
Supervisor: Manoomin Oshkaabewis Program Manager
Posting Date: Public
Opens: July 7th, 2026
Closes: Open Until Filled



Summary: The Natural Resources Aide will assist in a variety of natural resource projects. This position is a limited-term position and will range between 32-40 hrs/wk for up to 13 weeks. This position is non-exempt (or hourly). The expected start date of this position is July 20th, 2026.

Essential Duties and Responsibilities include the following.

- Perform Manoomin bundling processes and re-seeding related activities;
- Assisting with wild rice monitoring protocols; standardized
- Must attend all relevant training
- Must work on weekend manoomin Buy-Back project;
- Assisting with various natural resources monitoring projects;
- Collecting and recording field observations and applicable measures;
- Entering field data collected into an internal database;
- Attend education and outreach functions in the community;
- Assisting with manoomin youth educational training camps;
- Must attend and work booth at Bad River Manoomin celebration;
- Performing other duties as assigned by the direct supervisor and/or Natural Resources Director / Deputy Director.

Qualification Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Knowledge of the uniqueness of the Bad River Community. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

Required:

Experience with manoomin related projects is preferred. Experience working on natural resources monitoring projects preferred. GPS/GIS skills are preferred. ATV experience and outboard motor experience preferred. Experience working with hand tools such as loppers, power washers, weed whips, etc. is preferred. Experience working with tribal communities and/or Native American issues is preferred.

Other Skills and Abilities:

Required:

Proven ability to record and maintain careful, concise, and accurate field notes. Must be self-motivated, trustworthy, dependable, and willing to occasionally work long hours. **Drug-Free Workplace in accordance with the Drug Free Workplace Act of 1988, P.L. 100-690 and the Bad River Tribe's Employee Policy & Procedure Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.**

Background Check:

This position is contingent on the ability to pass a background check required. This position requires a regular background check to be run.

Language Skills:

Must have sufficient oral and written skills. Must have the excellent listening ability.

Reasoning Ability:

Problem-solving: ability to remain flexible and open-minded.

Physical Demands: The physical demands described here are representative of those that must meet by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must be physically able to perform all job duties including fieldwork, walking, standing, bending, and stooping, as well as lifting up to 25lbs and/or carrying for short distances required. Must be willing to work in adverse weather conditions. Must be comfortable working in a marine environment utilizing various outboard boats. Subject to inside and outside environmental conditions.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position is subject to inside and outside work sometimes in inclement environments including hot buggy, and remote areas.

Drug-Free Workplace in accordance with the Drug Free Workplace Act of 1988, P.L. 100-690 and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

**Bad River Tribe
Attn: Human Resources
P.O. Box 39
Odanah, WI 54861**

<http://www.badriver-nsn.gov/>

Application material may also be emailed to:

HRmanager@badriver-nsn.gov
HRassistant@Badriver-nsn.gov