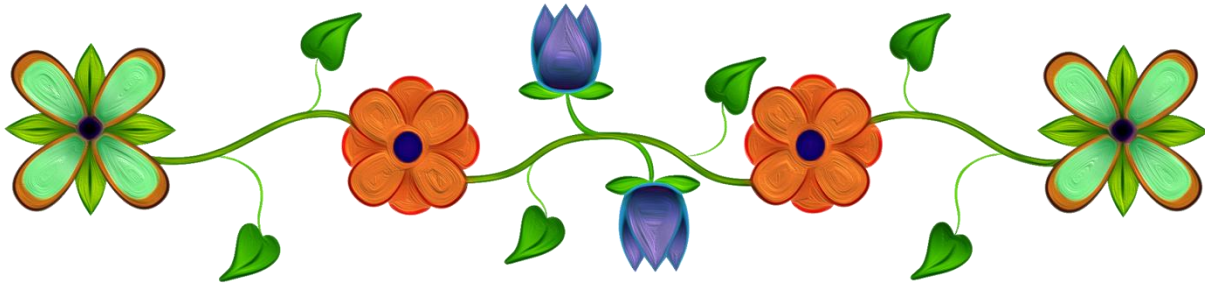


# BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS



## Bad River Health & Wellness Center

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Open Monday-Friday 8am-4pm (Hours Vary by Dept.)

(715) 682-7133

53585 Nokomis Road

Ashland, WI 54806

**Job Title:** Occupational Therapist - OTR  
**Department:** BRHWC – PT/OT  
**Hourly Rate:** \$35.00 to \$38.00 DOE  
**Full Time:** 40 hr  
**Exempt:** Non-Exempt  
**Supervisor:** Medical Director  
**Posting Date:** Public  
**Opens:** June 23<sup>rd</sup> , 2026  
**Closes:** July 7<sup>th</sup> , 2026 @ 4:30pm

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**Job Summary:** An Occupational Therapist, or OTR, is responsible for providing patients with treatment to help them develop and improve their ability to complete everyday tasks related to their job and daily life. Their duties include performing initial patient assessments, teaching patients to use adaptive technology and coaching them through therapeutic activities.

Occupational Therapists evaluate and treat patients struggling with motor skills and cognitive issues. They guide patients through intake and learn about their medical history, including past injuries and conditions that influence their ability to complete everyday tasks. After assessing a client's condition, Occupational Therapists develop treatment plans using exercise, movements to develop muscle memory, sensory feedback and practice performing the tasks they perform at work and home. They create or assist with a treatment plan for post-discharged patients from hospital stays and help them transition back to their life.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned by the Program Manager or the supervisor.

OTR's work closely with patients to help them recover from injuries. A few of the most common duties and responsibilities required of OTR's include:

- Assessing the patient's physical, communication and cognitive skills to develop a treatment plan
- Giving advice and providing support for family members and Carers
- Assessing the home, school and work environments of the patient
- Installing the necessary equipment in the classroom for children with disabilities and teaching them how to use the equipment
- Helping children and adult patients to take part in everyday activities based on their unique circumstances
- Assisting patients' exercise for pain relief
- Reviewing the patient's progress and adapting the treatment accordingly
- Performing administrative tasks such as keeping records, writing reports and making telephone calls
- Create an office environment that supports health and wellness, such as providing ergonomic chairs, desks, and computer equipment to employees.
- Evaluate worker performance and recommend changes to improve efficiency and reduce injuries.
- Use a combination of physical therapy and office equipment design disciplines to evaluate employee workspaces and arrange systems so that they meet the needs of the worker.
- Other duties as assigned

**Cultural Sensitivity:** This position requires awareness and deep appreciation of tribal traditions, customs, and socioeconomic needs. It requires the ability at all times to meet and deal effectively in contacts with Native American people and organizations. This requires tact, courtesy, confidentiality, discretion, and sound judgment in handling sensitive issues.

**Qualification Requirements:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Knowledge of the uniqueness of the Bad River Community and 7 Grandfather Teachings is preferred for this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience:  
Required:**

Occupational Therapist will need a relevant bachelor's degree from an accredited institution. Since 2007, all states except Colorado require a professional Occupational Therapist to have at least a master's degree in Occupational Therapy. Along with classroom learning, the master's program includes extensive work in hospitals, residential centers, rehabilitation facilities or clinics.

Licensing requirements vary from state to state, but all states require an Occupational Therapist to pass the national examination from the National Board for Certification in Occupational Therapy. To maintain their certification once an Occupational Therapist is licensed, they need to complete continuing education credits. <https://www.nbcot.org/>

1. Strong communication skills and the ability to explain technical information clearly to patients
2. Ability to work well with many individuals.
3. Ability to perform multiple tasks in an often-busy environment.
4. Excellent problem-solving and critical thinking abilities to identify and diagnose illnesses or injuries a patient is experiencing.
5. Since they regularly work with their hands to apply exercise or massage treatments, Occupational Therapists should have impressive dexterity.
6. Ability to keep calm during emergency situations
7. Basic Computer knowledge and keyboarding skills a necessity. Strong Computer skills are preferred
8. Must be dependable, punctual, relate well with others and able to meet deadlines.
9. Must understand the Native American community and culture, as well as experience working with people from diverse ethnic groups and various backgrounds.
10. Must pass a pre-employment drug test upon employment.

**Other Skills and Abilities:**

**Required:**

1. Compassion and empathy for patients, who are often in pain
2. Attention to detail regarding a patient's problems to analyze what they need to ease their pain and to prevent further injury
3. Physical stamina to lift patients and spend long hours standing and modeling exercises
4. Interpersonal skills to build positive relationships with patients and motivate them
5. Communication skills to interact clearly with doctors and family members as well as patients
6. Ability to maintain a high level of confidentiality
7. Highly dependable, excellent attendance
8. Training and licensed/certification in physical therapy
9. Excellent attention to detail, particularly for interpreting patient treatment plans
10. Strong communication skills and the ability to explain technical information clearly to patients
11. Familiarity with physical therapy related products
12. The ability to work effectively as part of a team
13. Excellent verbal and written communication skills
14. Able to interview patients/clients and document accurately, interact with the public and prospective patients/clients, speak effectively, and be readily available for crisis
15. Strong verbal and written communication skills
16. Complete and pass HIPAA training
17. Ability to organize and prioritize tasks.

**Background Check:** This position is contingent on the required ability to pass a Bad River caregiver background check when working with children and/or the elderly. Required driver check, to meet eligibility for Tribal Insurance.

**Language Skills:**

- Strong oral and written communication skills

- Knowledge of computers and software, computer applications, and good typing skills
- Ability to work in diverse settings and communicate effectively with a broad range of related systems.
- Maintain strict compliance with Privacy Act requirements and Confidentiality Policy.

**Reasoning Ability:** Good interpersonal skills and ability to work with individuals and families with objectivity and courtesy. Ability to deal with difficult clients and maintain a professional attitude. Must be able to multi-task and have excellent customer service skills.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. Must be physically able to make home visits. Position requires some walking, standing, bending, stooping and occasional lifting, up to 25 lbs. Subject to inside and outside working conditions.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690, and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.**

**Send Application and Resume To:**

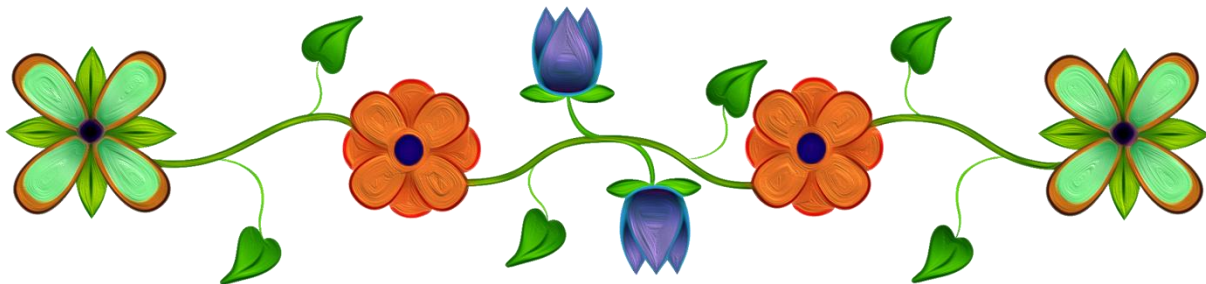
**Bad River Tribe**

**Attn: Human Resources**

**P.O. Box 39**

**Odanah, WI 54861**

<http://www.badriver-nsn.gov/>



**Application material may also be emailed to:**

[a.connors@badriverhwc.com](mailto:a.connors@badriverhwc.com)

[darcie.powless@badriverhwc.com](mailto:darcie.powless@badriverhwc.com)