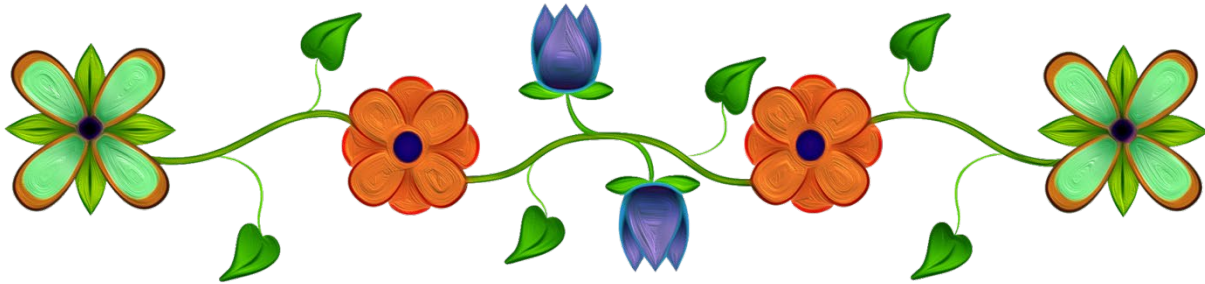


BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS



Bad River Health & Wellness Center

Open Monday-Friday 8am-4pm (Hours Vary by Dept.)

(715) 682-7133

53585 Nokomis Road

Ashland, WI 54806

Job Title: Behavioral Health Care Coordinator
Department: Bad River Health and Wellness Center-Behavioral Health
Hourly Rate: \$28.00-\$30.00 DOQ
Exempt: Yes
Full-time 40 hours a week
Supervisor: Behavioral Health Director
Posting Date: Public
Opens: 05/12/2026
Closes: 05/26/2026 @ 4:30pm

Job Summary: The primary duties of the Behavioral Health Care Coordinator are to organize treatment, connect people to services, and provide knowledge of community resources. This position will work closely with Behavioral Health therapists and substance use counselors to assure more comprehensive care for people who are connected to the Bad River Health and Wellness Center (BRHWC)'s Behavioral Health Department. Familiarity and practice of HIPAA and 42CFR Pt 2 regarding patient confidentiality.

Essential Duties and Responsibilities include the following:

- Provide high-quality, compassionate, and ethical outpatient care-coordination around identified services for people who are seeking support from the Bad River Health and Wellness Center Behavioral Health Department.
- Building trust with Behavioral Health participants using a strength-based, trauma informed, recovery oriented, and culturally sensitive approach.
- Work collaboratively with Behavioral Health providers.
- Provide culturally sensitive services and incorporate cultural practice in treatment, intervention, and education as needed.
- Coordination with area support providers such as Bad River Social Services, Vocational Rehabilitation for Native Americans (VRNA), etc.

- Coordination and establishing relationships with entities both within and outside of tribal services such as the Ashland School District, Tamarack Health, Ashland County Health and Human Services, etc.
- Familiarity with and connection to residential and sober living treatment providers, including intake requirements.
- Maintain documentation of contact and referrals to programs, including case notes in the Electronic Health Record (EHR).
- Providing outreach and attending necessary events to help promote support provided through Behavioral Health at the BRHWC.
- Coordinates with the Behavioral Health Director in identifying problems related to patient services and making recommendations for improvement.
- Attends and participates in meetings and quality improvement activities as required.
- Serves as a member of committees as requested.
- Furthers the mission of the organization through active support of the strategic goals
- Ensuring program eligibility and compliance with established guidelines.
- Conducts workshops, training, in-service presentations, etc as needed.
- Participates in a variety of meetings, workshops, and committees to convey and/or gather information required
- Stay current with updated research and best practice
- Other duties as assigned

Cultural Sensitivity: This position requires awareness and deep appreciation of tribal traditions, customs, and socioeconomic needs. It requires the ability at all times to meet and deal effectively in contacts with Native American people and organizations. This requires tact, courtesy, confidentiality, discretion, and sound judgment in handling sensitive issues.

Qualification Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required.

Required Education and/or Experience

A Bachelor’s degree in social work, psychology, or a closely related field such as sociology, vocational rehabilitation, or other human services disciplines.
 A minimum of 6 months of experience in family, children, or adult case management or care.
 Experience with people who have mental health and/or substance use disorders.
 Training or demonstrated competency in trauma-informed care.
 Experience working in tribal communities.

Preferred Education and/or Experience

Master’s degree in social work, psychology, or a closely related field.
 2 years of experience in mental health services or related experience.

Other Skills and Abilities:

Required:

Ability to work cooperatively and effectively with fellow employees, resident, and tribal programs.

Model healthy boundaries and have consistent communication.

Demonstrated cultural humility and openness to culturally based healing practices.

Ability to work flexible hours as required by the Behavioral Health Director.

Ability to to work independently while also functioning as a part of a multidisciplinary team.

Background Check:

This position is contingent on the required ability to pass a BRHWC background check. This position requires a valid driver license, to meet eligibility for tribal insurance.

Language Skills:

- Maintain strict compliance with Privacy Act requirements and Confidentiality Policy.
- Strong written, oral, and communication skills.

Physical Demands: The physical demands described here are representative of those that must meet by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. Must be physically able to perform all job duties.

Work Environment: : The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. The noise level in the working environment is usually moderate.

Additional Requirements Successful completion of a background check. Compliance with tribal polices, codes of conduct and employee health standards including immunization requirements.

Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690, and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

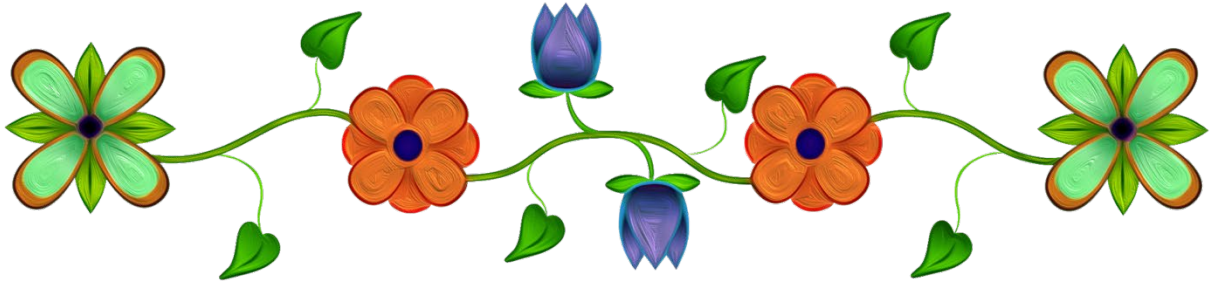
Bad River Tribe

Attn: Human Resources

P.O. Box 39

Odanah, WI 54861

<http://www.badriver-nsn.gov/>



Application material may also be emailed to:

darcie.powless@badriverhwc.com

a.connors@badriverhwc.com