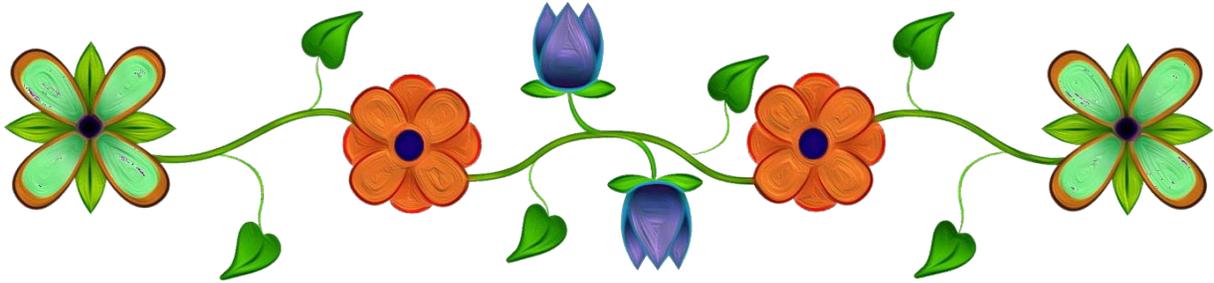


BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS



Bad River Health & Wellness Center

Open Monday-Friday 8am-4pm (Hours Vary by Dept.)

(715) 682-7133

53585 Nokomis Road

Ashland, WI 54806

Job Title: Optometric Technician
Department: Optical
Hourly Rate: \$17-\$19 /hour DOE
Exempt: No/Hourly
Supervisor: Optometrist
Posting Date: Public
Opens: 02/25/2026
Closes: 03/11/2026 @ 4:30PM

Job Summary: An Optometric Technician (Optometric Tech) plays a vital role in supporting optometrists and ensuring patients receive exceptional eye care. This position involves preparing patients for examinations, conducting vision tests, and assisting with advanced diagnostic procedures. Optometric Technicians also maintain equipment, manage patient records, and provide education to enhance the overall patient experience.

Essential Duties and Responsibilities include the following. Other duties may be assigned by the Program Manager or the supervisor.

- Advise on cultural Perform Vision Tests: Conduct routine assessments such as visual acuity, color vision, depth perception, and refraction.
- Assist During Exams: Support optometrists by measuring vision, recording medical histories, and facilitating smooth exam flow.
- Operate Diagnostic Equipment: Use and maintain specialized instruments, including automated visual field analyzers and optical coherence tomography (OCT) machines.
- Contact Lens Training: Guide patients through contact lens fitting and provide instruction on proper care and usage.
- Patient Education: Explain test results and provide educational materials to promote eye health.
- Maintain Organization: Keep the work area clean and organized, manage patient records, and schedule appointments efficiently.
- Other duties as assigned

Cultural Sensitivity: This position requires awareness and deep appreciation of tribal traditions,

customs, and socioeconomic needs. It always requires the ability to meet and deal effectively in contacts with Native American people and organizations. This requires tact, courtesy, confidentiality, discretion, and sound judgment in handling sensitive issues.

Qualification Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Required Education and/or Experience

- High School Diploma or GED

Preferred Education and/or Experience

- Technical Diploma
- National Certification
- Associate degree
- Experience in Optical

Other Skills and Abilities:

Required:

- Ability to maintain strict compliance with Privacy Act requirements and Confidentiality Policy
- Ability to maintain confidential client records and obtain properly signed releases as necessary

Preferred Knowledge, Skills, and Abilities

- Patient Education
- Optical Repairs

Background Check:

- This position is contingent on the required ability to pass a Bad River caregiver background check when working with children and/or the elderly.
- Required driver check, to meet eligibility for Tribal Insurance.
- This position is contingent on the ability to pass the required pre-employment drug test.

Language Skills:

- Strong oral and written communication skills
- Maintain strict compliance with Privacy Act requirements and Confidentiality Policy.

Reasoning Ability:

Good interpersonal skills and ability to work with individuals and families with objectivity and courtesy. Ability to deal with difficult clients and maintain a professional attitude. Must be able to multi- task and have excellent customer service skills.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. Position requires some walking, standing, bending, stooping and occasional lifting, up to 20 lbs. Subject to inside and outside working conditions.

Work Environment: The working environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential functions. The noise level in the working environment is usually moderate to loud.

Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690, and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

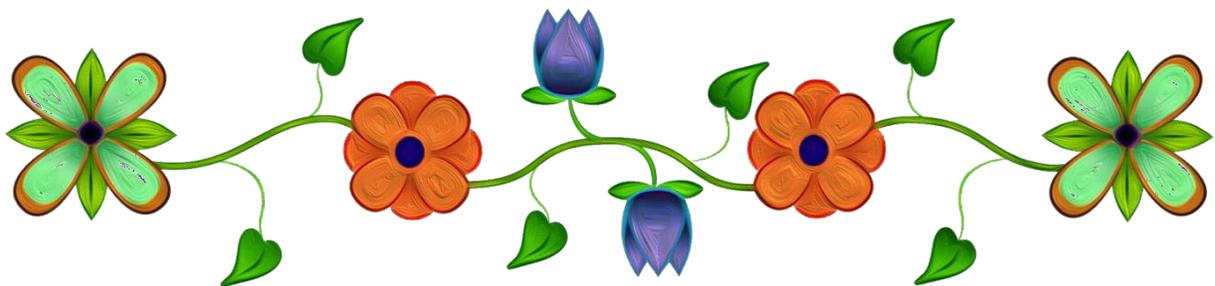
Bad River Tribe

Attn: Human Resources

P.O. Box 39

Odanah, WI 54861

<http://www.badriver-nsn.gov/>



Application material may also be emailed to:

HRmanager@badriver-nsn.gov

HRassistant@Badriver-nsn.gov

darcie.powless@badriverhwc.com

a.connors@badriverhwc.com