

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. Box 39 Odanah, Wisconsin 54861

REQUEST FOR PROPOSALS

FOR

Recovery House Electrical Upgrade

Date: 1/8/26

Issued:

RFP Number: BRHWC26-Q1.027RH

Address: 65218 Old Odanah Rd, Ashland, WI 54806

Contact: Travis Hunter, Facility Director, 360-337-0983

1. Project Overview

Bad River Health and Wellness is requesting proposals from qualified, licensed electrical contractors to provide labor, materials, equipment, permitting, and inspection coordination for multiple electrical upgrades at our facility. The intent of this project is to improve safety, reliability, emergency preparedness, and building code compliance. Contractors shall provide a turnkey solution including demolition, installation, testing, commissioning, documentation, and warranty support.

2. Scope of Work

The selected contractor shall provide all labor, materials, equipment, permits, and inspections required to complete the following work in compliance with all applicable federal, state, local, and electrical codes (NEC, local State requirements, OSHA, etc.).

2.1 Weather-Damaged Junction Box Repair

- Evaluate existing exterior junction box that is exposed to weather and shorts during rainstorms.
- Replace or repair the junction box with a weather-rated enclosure, proper sealing, conduit fittings, and grounding.
- Ensure water intrusion protection and long-term durability.
- Verify safe operation after repair and document findings.

2.2 Emergency Generator Installation

- Provide and install an emergency generator capable of supporting facility operations.
- Include automatic transfer switch (ATS), wiring, grounding, exhaust routing, and weather protection as required.
- Coordinate with facility staff to confirm load requirements and emergency circuits.
- Perform startup, load testing, and commissioning.
- Provide training and operational documentation to facility staff.

2.3 Emergency Exit Sign Installation

- Install three (3) illuminated emergency exit signs above designated interior exit doors.
- Connect to emergency power where required by code.
- Ensure proper mounting height, visibility, and compliance with life safety codes.

2.4 Second-Floor Power for Washer/Dryer

- Extend electrical service to the second floor to support a future washer and dryer installation.
- Provide appropriately sized circuits, breakers, receptacles, disconnects, and conduit.
- Verify load capacity and panel availability.
- Coordinate outlet placement with facility staff.

2.5 Exterior Lighting Improvements

- Install four (4) exterior light fixtures to eliminate gaps in lighting coverage around the building perimeter.
- Fixtures shall be commercial-grade, weather-rated, and energy efficient (LED preferred).
- Coordinate placement to maximize safety, visibility, and minimize light spill where appropriate.

2.6 Outlet Conversion (Two-Prong to Three-Prong)

- Convert existing two-prong receptacles to three-prong grounded outlets throughout the facility where feasible.

- Verify grounding integrity and update wiring as required to meet code.
- Label any GFCI-protected circuits appropriately if grounding upgrades are limited.

3. Contractor Responsibilities

- Site verification and field measurements.
- Provide detailed material specifications.
- Obtain all permits and schedule inspections.
- Maintain a clean and safe job site.
- Coordinate work to minimize disruption to facility operations.
- Protect existing finishes and equipment.
- Provide as-built drawings and documentation upon completion.

4. Proposal Requirements

Proposals shall include the following:

1. Company information and primary contact.
2. Proof of licensing, bonding, and insurance.
3. Relevant experience with similar projects.
4. Detailed scope narrative confirming understanding of the work.
5. Itemized cost breakdown by scope section.
6. Project schedule with estimated start and completion dates.
7. Warranty information for labor and equipment.
8. Assumptions and exclusions.
9. References (minimum of three).

5. Site Walk (Recommended)

A site walk is strongly recommended prior to submitting a proposal to verify existing conditions and access constraints. Contractors may schedule a visit by contacting the individual listed above.

6. Evaluation Criteria

Proposals will be evaluated based on:

- Cost competitiveness.
- Contractor experience and qualifications.
- Completeness and clarity of proposal.
- Project schedule.
- Safety record.
- References.

The Bad River Tribe reserves the right to reject any or all proposals.

7. Project Schedule (Estimated)

- RFP Issued: 1/12/26
- Site Walk Deadline: 1/23/26
- Proposal Due: 2/2/26
- Award Notification: 2/10/26
- Project Start: 2/11/26
- Substantial Completion: 2/27/26

8. Terms and Conditions

- All work must comply with applicable codes and regulations.
- Contractor shall carry required insurance and provide certificates upon request.
- Payment terms will be negotiated upon award.
- Change orders must be approved in writing prior to execution.
- Contractor is responsible for cleanup and disposal of all debris.

Proposal Requirements

Each proposal must include:

1. Company information: Name, address, license number, and point of contact.
2. Project approach: Description of work plan, timeline, and materials proposed.
3. Cost estimate: Itemized breakdown for labor, materials, permits, and any optional upgrades.

4. Warranty: Coverage details for parts and labor.
5. Schedule: Estimated start and completion dates after notice to proceed.
6. References: At least three residential project references.

Evaluation Criteria

Proposals will be evaluated based on:

- Experience and qualifications (30%)
- Cost competitiveness (25%)
- Quality of proposed materials and methods (25%)
- Schedule and availability (10%)
- References and past performance (10%)

Additional Information

The Bad River Band of Lake Superior Tribe of Chippewa Indians is a federally recognized Indian Tribe organized under Section 16 of the Indian Reorganization Act of 1934, U.S.C. Section 476. This entitles the Tribe to government pricing and exempts the Tribe from state sales and use taxes and from federal excise taxes. Therefore, price quotations should not include such taxes.

This Request for Proposals is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) or the Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements. Questions regarding TERO, and if the TERO fee applies to the RFP, may be directed to the Bad River Band's Human Resource office at 715-682-7111.

Firms or persons applying for Indian preference must provide evidence in its proposal of 51% or more Indian ownership. In addition, the firm or person must provide evidence of structure, management and financing affecting the Indian character of the firm. Documentation of and compliance with Indian Preference must accompany the proposal.

Sealed bids must be labelled 'Recover House Electrical Upgrade' and submitted by February 2nd at 8 am to:

Bad River Tribe
Chief Blackbird Center
Attn: Executive Secretary
PO Box 39/72682 Maple St
Odanah, WI 54861

Questions regarding this project can be directed to Travis Hunter, Facility Director, 360-337-0983.

Bid opening will be scheduled at 53585 Nokomis Road, Odanah Wi, 54806

Any or all bids may be rejected when in the best interest of the Bad River Tribe.

Debra Tutor 1/9/26

Program:	
Accounting:	<i>JSR</i>
Posted:	<u>1/12/26</u>
	10:00 PM am/pm

JB