

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

Job Title: Healthy Lifestyles Youth Development Professional

Department: Boys & Girls Club

Hourly Rate: \$15.00-17.00 (DOQ)

Full Time: 40Hrs/Week

Exempt: No/Hourly

Supervisors: Boys & Girls Club Healthy Lifestyles Project Coordinator,
Unit Manager, and Club Director

Posting Date: In-House

Opens: October 15th, 2025

Closes: October 22nd, 2025 @ 4:30pm



Summary: The Boys & Girls Club Healthy Lifestyles Youth Development Professional is a program leader responsible for planning, implementing, and supervising activities that teach youth about nutrition, physical activity, and overall wellness. Under the supervision of a Unit Director or Program Coordinator, the Healthy Lifestyles professional directly engages with Club members, ages 7–18, to help them develop skills and make healthy choices. They build positive relationships with Club members, staff, and families to create a safe, supportive, and fun environment.

Essential Duties and Responsibilities include the following, other duties as assigned:

- Create lesson plans and implement daily actives focused on fitness, healthy eating, and emotional wellness. Some of the physical activities can include but not limited to: basketball, volleyball, running, walking, football, wrestling, soccer, t-ball, flag football, etc.
- Run evidence-based BGC programs, including but not limited to: "Triple Play" program, which focuses on mind, body, and soul, T.R.A.I.L, which teaches diabetes prevention, or helping support baaga'adowewin.
- Adapt programs to the age, needs, and interests of different groups of Club members, try to include cultural components in programs.
- Plan special events like cooking classes, fitness challenges, or community events, or special projects.
- Coordinate volunteers to assist with activities and programs.
- Prepare and organize necessary program equipment and supplies.
- Supervise Club members in assigned program areas, ensuring their safety and following all Club procedures.
- Serve as a positive role model by demonstrating professional conduct and guiding members toward responsible, respectful behavior.
- Mediate and resolve conflicts effectively and respectfully.
- Encourage participation and build rapport with youth to make them feel welcome and engaged.
- Communicate with parents/guardians as needed regarding member issues or program information.
- Track member participation and program data to assess effectiveness and meet reporting requirements for grants or other needs.
- Assist with the daily setup and cleanup of the program area and equipment.
- Participate in staff meetings and training sessions to stay informed and grow professionally.

- Contribute to program evaluations to ensure activities align with Club goals.
- Attend project planning and staff meetings
- Assists with gardening project activities
- Submit monthly reports to the Boys & Girls Club Healthy Lifestyles Project Coordinator, Boys & Girls Club Unit Manager
- Maintenance of the weight room and Community Center facilities
- Assist with Transportation for the Sweeper Van and activities.
- Other Duties as Assigned

Qualification Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Knowledge of the uniqueness of the Bad River Community. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience:

Required:

- HS Diploma or equivalent is required,
- Education in physical education, youth, children and family services, or related field preferred.
- Must maintain confidentiality according to State and Federal requirements as reflected in the Tribal Policies and Procedures Manual.
- Experience working with youth: Demonstrated experience planning and supervising activities for children and teens, often in a group setting.
- First Aid & CPR certified, if not willing to get certified.

Other Skills and Abilities:

Required:

- This is a required driver position. Must possess a valid Wisconsin driver's license and meet eligibility for tribal insurance.
- Knowledge of physical fitness programs and the ability to organize team sports is encouraged.
- Must be dependable, self-motivated, and able to work independently; ability to work flexible hours such as nights and weekends is required.

Background Check:

- This position is contingent on the required ability to pass a Bad River caregiver background check when working with children and/or the elderly.
- This position requires a driver check, to meet eligibility for tribal insurance.

Language Skills:

- Must have good oral and written communication skills including the ability to write reports, effectively present information, and respond to questions from youth and parents. Ojibwemowin learner.

Physical Demands: The physical demands described here are representative of those that must meet by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must be physically able to perform all job duties. Walking, standing, bending, stooping, and occasional lifting up to 25lbs and/or carrying for short distances.

Work Environment: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. This position is subject to inside and outside work. The noise level may be moderate to loud.

Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690 and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

Bad River Tribe

Attn: Human Resources

P.O. Box 39

Odanah, WI 54861

<http://www.badriver-nsn.gov/>

Application material may also be emailed to:

HRmanager@badriver-nsn.gov

HRassistant@Badriver-nsn.gov