

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

Job Title: Lead Pharmacist

Department: Clinic

Hourly Rate: Negotiable (DOQ)

Full Time: 40 Hours/Week

Exempt: Yes/Salaried

Supervisor: Medical Director

Posting Date: In-House

Opens: January 5, 2024

Closes: January 11, 2024, at 4:30 pm

Posting Date: Public

Opens: January 16, 2024

Closes: January 30, 2024, at 4:30 pm

Posting Date: Public

Opens: February 26, 2024

Closes: Open Until Filled



Summary: The Pharmacist will fill prescription orders, and dispense prescriptions in compliance with all applicable laws, rules, and regulations. Will advise customers regarding proper use and precautions.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Responsible for the management of pharmacy staff and the department including maintaining state licensure requirements; participating in management and leadership committees; overseeing pharmacy staff schedules, including personnel issues; maintaining regulatory agency compliance; supporting clinic and Contract Health guidelines; assessment, implementation and evaluations of all pharmacy computer programs/technology, including e-prescribing.
- Will work cooperatively with Providers in the planning, implementation, coordination, and evaluation of the pharmacy program in the clinic.
- Will maintain all records related to the dispensing of medications in accordance with all applicable laws, rules, and regulations.
- Will assist in developing specifications regarding quantity and source for the purchase of all drugs, chemicals, antibiotics, biological, and pharmaceutical preparations.
- Assist in coordinating and maintaining department policies and procedures in compliance with the Bad River Clinic, Bad River Health Department, Indian Health Services, and State, Federal, and JCAHO requirements.
- Will conduct drug utilization studies, and control drug costs and inventory.
- Streamline pharmacy operations; maintain formulary.
- Will work cooperatively with the clinic administrator to purchase drugs and supplies using federal supply schedules and discounts as required.

Qualification Requirements: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Knowledge of the uniqueness of the Bad River Community. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Education and/or Experience:**Required:**

Graduate of accredited school of pharmacy

Active Pharmacist License in good standing, ability to apply for Wisconsin Pharmacist license prior to start date

Thorough knowledge of the theory and practice of pharmaceuticals and pharmacology.

Thorough knowledge of pharmaceutical control and record-keeping procedures and requirements

Preferred:

Previous experience in a hospital, clinic, and/or retail pharmacy.

Other Skills and Abilities:**Required:**

This is a required driver position.

Must possess a valid Wisconsin driver's license and meet eligibility for tribal insurance.

Excellent computer and pharmaceutical program/technology skills.

Must adhere to strict confidentiality.

Background Check:

This position is contingent on the required ability to pass a Bad River caregiver background check when working with children and/or the elderly.

This is a required driver position, must possess a valid state driver's license, adequate vehicle/liability insurance, and/or meet eligibility for Tribal insurance.

Language Skills:

Strong oral and written skills are required.

Reasoning Ability:

Ability to work effectively under pressure or conditions that may be stressful, ability to interact with co-workers, the general public, patients/clients with objectivity, empathy, respect, courtesy, and tact required.

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Must be physically able to participate in pharmacy activities on a daily basis. Position requires prolonged periods of walking, standing, bending, stooping, and/or occasional lifting up to 25 lbs.

Work Environment: The work environment characteristics described here are representative of those employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. The noise level in the work environment is usually moderate. Subject to inside and outside environmental conditions.

Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690, and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.

Send Application and Resume To:

Bad River Tribe

Attn: Human Resources

P.O. Box 39

Odanah, WI 54861

<http://www.badriver-nsn.gov/>

Application material may also be emailed to:

HRmanager@badriver-nsn.gov and HRAssistant@Badriver-nsn.gov