

# BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

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CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

**Job Title:** Natural Resources Aide(s) (5 positions)  
**Department:** Mashkiiziibii Natural Resources  
**Hourly Rate:** \$13.00-\$15.00 (DOQ)  
**Limited Term:** 32-40Hrs/Week  
**Exempt:** No/Hourly  
**Supervisor:** Bakaan Ingoji Gaa-Ondaadag Program Manager  
(Non-Local Beings)



Posting Date: Public

Opens: January 11, 2024

Closes: February 8, 2024, at 4:30 pm

**Posting Date: Public**

**Opens: February 16, 2024**

**Closes: Open Until Filled**

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**Summary:** The Natural Resources Aide will assist in a variety of natural resources projects. This position is a limited term position and will range between 32-40 hrs/wk for up to 24 weeks. This position is non-exempt (or hourly). The expected start date of this position is mid-May.

**Essential Duties and Responsibilities** include the following.

- Assisting with the monitoring efforts for non-local beings;
- Assisting with invasive species control projects;
- Assisting with various natural resources monitoring projects;
- Collecting and recording field observations and applicable measures;
- Entering field data collected into an internal database;
- Cleaning and inspecting watercraft and trailers at landings;
- Education and outreach about invasive species and how to prevent the spread;
- Attend necessary training and workshops;
- Performing other duties as assigned by the direct supervisor and/or Natural Resources Director / Deputy Director.

**Qualification Requirements:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Knowledge of the uniqueness of the Bad River Community and 7 Grandfather Teachings is preferred for this position. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Education and/or Experience:**

**Preferred:**

Experience monitoring and/or controlling invasive species.

Experience working on natural resources monitoring projects.

GPS/GIS skills.

ATV experience and outboard motor experience.

Experience working with hand tools such as loppers, power washers, weed whips, etc.

Experience working with tribal communities and/or Native American issues.

**Other Skills and Abilities:**

**Required:**

Must be self-motivated, trustworthy, dependable, and willing to occasionally work long hours.

**Background Check:**

This position is contingent on the ability to pass a background check required. This position requires a regular background check to be run.

**Language Skills:**

Must have sufficient oral and written skills. Must have excellent listening ability.

**Reasoning Ability:**

Problem-solving: ability to remain flexible and open-minded.

**Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Must be physically able to perform all job duties including fieldwork, walking, standing, bending, and stooping, as well as lifting up to 25lbs and/or carrying for short distances required. Must be willing to work in adverse weather conditions. Must be comfortable working in a marine environment utilizing various outboard boats. Subject to inside and outside environmental conditions.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

This position is subject to inside and outside work sometimes in inclement environments including hot, buggy, and remote areas.

**Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690, and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.**

**Send Application and Resume To:**

**Bad River Tribe**

**Attn: Human Resources**

**P.O. Box 39**

**Odanah, WI 54861**

<http://www.badriver-nsn.gov/>

**Application material may also be emailed to:**

[HRmanager@badriver-nsn.gov](mailto:HRmanager@badriver-nsn.gov)

[HRassistant@Badriver-nsn.gov](mailto:HRassistant@Badriver-nsn.gov)