REQUEST FOR PROPOSALS
for
LEGAL SERVICES
for Tribal Corporation Code Development

The Bad River Band of Lake Superior Tribe of Chippewa Indians is seeking proposals for legal services to help facilitate research and writing and a community comment period for tribal corporation code development.

Specifically, and without limitation, the selected proposer must prepare the following as part of the scope of services: a draft corporation code and public comment notice.

General Requirements
1. Conduct a review of the existing Federal Charter and Tribal Non-profit Business Organization Charter code. Present a written analysis of recommendations to improve the Tribe’s regulatory framework to meet tribal goals for economic development.
2. Provide services to draft a corporate code.
3. Schedule follow up document reviews with Bad River Community Development Corporation and economic staff regarding how to start a corporation, amend, dissolve, and identify fees associated with filing corporate organizational documents along with the government infrastructure and online tools to support community member and economic staff access.

Proposals are required to contain the following information: Components and Features of Services; Proposed Fees, Expenses and Timeline; Statement of Qualifications; and References.

1. Components and Features of Services. Proposals should discuss the following criteria, which will assist in assessing the bidder’s understanding of the components and features of services:
   a. Demonstrated experience and knowledge of relevant tribal and federal law; and
   b. Ability to work collaboratively with government services staff.

2. Proposed Fees, Expenses and Timeline. Proposals should discuss how the proposed fees and expenses demonstrate an understanding of the project and ability to organize and perform the contract and proposed timeline.

3. Statement of Qualifications. Proposals should include a description of how the attorney or firm meets the qualifications to perform the services and identify and provide a biography or resume for each member of the legal team that will perform the work.

4. References: Proposals should provide three references from current or previous clients.

Summary of Key Dates
The Bad River Tribe established the following dates for this proposal process but reserves the right to adjust any of these dates if in its sole discretion adjustment is warranted:

Release of RFP: July 12, 2022
Deadline for Written Questions: July 26, 2022
Proposals are Due: August 2, 2022
Interviews: TBD
Approval of Contract: TBD

** All dates are subject to change at the discretion of the Tribe.

The Bad River Band of Lake Superior Tribe of Chippewa Indians is a federally recognized Indian Tribe organized under Section 16 of the Indian Reorganization Act of 1934, U.S.C. Section 476. This entitles the Tribe to government pricing and exempts the Tribe from state sales and use taxes and from federal excise taxes. Therefore, price quotations should not include such taxes.

This Request for Proposals is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) or the Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements. Questions regarding TERO, and if the TERO fee applies to the RFP, may be directed to the Bad River Band’s Human Resources office at 715-682-7111.

Firms or persons applying for Indian preference must provide evidence in its proposal of 51% or more Indian ownership. In addition, the firm or person must provide evidence of structure, management and financing affecting the Indian character of the firm. Documentation of and compliance with Indian Preference must accompany the proposal.

Number of copies: To be considered, a total of three copies (3), the original proposal along with two (2) copies, must be included with your response submittal.

Sealed Proposals must be labeled “Bad River Tribe RFP 2022-1: Economic Development- Legal Services- BR Legal Department” and submitted by Tuesday, August 2, 2022, at 2:00 pm to:

Bad River Tribe
Chief Blackbird Center
Attn: Executive Secretary
P.O. Box 39/72682 Maple St.
Odanah, WI 54861

Questions:
Direct project questions or comments to Erick Arnold, Lead Attorney, Bad River Tribe with the subject “Bad River Tribe RFP 2022-1: Economic Development-Legal Services BR Legal Department”, or call (715) 682-7111, or at attorney@badriver-nsn.gov.

Bid opening will be scheduled at the Chief Blackbird Center, 72682 Maple Street, Odanah, Wisconsin 54861, Wednesday, August 3, 2022 at 2:00 pm.

Any and all bids may be rejected when in the best interests of the Bad River Tribe.