BAD RIVER BAND OF LAKE SUPERIOR
TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER  P.O. BOX 39  ODANAH, WI 54861

Job Title: Chiropractor
Department: Health & Wellness Center
Hourly Rate: Negotiable
Full Time: 40 Hours/Week
Exempt: Yes
Supervisor: Medical Director/Clinic Assistant Director
Posting Date: Public
Opens: July 14, 2022
Closes: July 28, 2022, at 4:30 PM

Summary: Chiropractor uses their hands and small instruments to apply controlled force to joints and muscles to alleviate pain in their patients. The Chiropractor will have a variety of duties depending on the needs of their patients, but they typically assess a patient’s medical condition and provide a personalized treatment plan to help alleviate ongoing pain in their patients. Excellent communication skills, as they need to understand the needs of their patients and share treatment options when applicable. The Chiropractor will work with several medical professionals, such as a Registered Nurse, to ensure their patients receive the medical treatment needed.

Essential Duties and Responsibilities include the following. Other duties may be assigned.

- Proven work experience as a Chiropractor or similar role
- Strong communication and active listening skills
- Comprehensive knowledge of neuromusculoskeletal injuries, conditions, and treatments
- Understanding of stretches, exercises, therapies, and dietary changes that may help patients manage their overall health
- Ability to analyze patient conditions based on observations and medical tests
- A commitment to providing the best possible care
- Relevant training and/or certifications as a Chiropractor
- Consult with patients by reviewing health and medical histories; questioning, observing, and examining patients; and reviewing x-rays, as indicated.
- Evaluate patients’ neuromusculoskeletal systems and the spine using chiropractic diagnosis to determine neuromusculoskeletal and spine-related conditions.
- Perform manual adjustments to the spine, or other articulations of the body, to correct the musculoskeletal system, where necessary.
- Arrange for diagnostic x-rays to be taken, when medically necessary.
- Analyze x-rays to locate the sources of patients’ difficulties and to rule out fractures or diseases as sources of problems.
- Patient chiropractic care and education.
- Building positive doctor-patient relationships.
- Chiropractors’ responsibilities include assessing a patient’s physical condition, ordering tests, and creating a customized treatment plan to help relieve their patients from ongoing pain and discomfort.
- Ultimately, you will work directly with patients to deliver extended care and pain management solutions.
- Consult with patients about their medical history and the reason for their visit.
- Create a plan of care that focuses on the patient’s overall health and well-being.
- Assess the patient’s spine, posture, and reflexes to provide the appropriate treatment.
- Provide patients with tips to improve their lifestyle, including nutrition, exercise plans, and stretches.
- Keep detailed records of patient information, conditions, and treatment plans.
- Attend conferences and workshops to stay current with development in Chiropractic care.
- Refer patients to other doctors or specialists as needed.
• Compliance with patient privacy rights regarding HIPAA, Privacy Act, and clinic privacy policies and procedures.

**Qualification Requirements:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Knowledge of the uniqueness of the Bad River Community. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

**Education and/or Experience:**
**Required:**
- 4-year bachelor’s degree from an accredited college
- A Doctor of Chiropractic degree from an accredited chiropractic college
- Passing scores for Parts I, II, III, and IV from NCBE
- A recent NBCE SPEC exam is an acceptable alternative for Part IV
- Licensed in the state of Michigan or Wisconsin
- This is a contract position serviceable under a contract agreement between the provider of chiropractic services and the Bad River Tribe/Bad River Health and Wellness Center (BRHWC).

**Other Skills and Abilities:**
**Required:**
- This is a required driver position – Must possess a valid driver’s license and meet eligibility for tribal insurance.
- Knowledge and experience working with Native American communities, culture, and cultural traditions.
- Above-average computer skills.
- Excellent customer service skills.
- Must be able to communicate, oral and written.
- Must be an excellent listener.
- Must be willing to travel for training.
- Must maintain confidentiality and abide by various privacy laws pertaining to patient rights under HIPAA, 42 CFR Part 2, and Privacy Act.

**Background Check:**
This position is contingent on the required ability to pass a Bad River caregiver background check when working with children and/or the elderly. This is a required driver position, must possess a valid state driver’s license, adequate vehicle/liability insurance, and/or meet eligibility for Tribal insurance.

**Physical Demands:** The physical demands described here are representative of those that must meet by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. Must be physically able to perform all job duties. Walking, standing, bending, stooping, and occasional lifting up to 25lbs and/or carrying for short distances.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions. This position is subject to inside and outside work. The noise level may be moderate to loud.

**Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690, and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.**

Send Application and Resume To:
Bad River Tribe
Attn: Human Resources
P.O. Box 39
Odanah, WI 54861
http://www.badriver-nsn.gov/

Application material may also be emailed to:
HRmanager@badriver-nsn.gov
HRassistant@Badriver-nsn.gov