

# BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

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CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

**Job Title:** Kitchen Aide(s)  
**Department:** Summer Feeding – Social & Family Service  
**Hourly Rate:** \$10.50  
**Seasonal:** Full-Time or Part-Time (LTE)  
**Exempt:** No/Hourly  
**Supervisor:** Head Cook/Site Supervisor-Food Distribution Manager  
**Posting Date:** Public  
**Open:** June 16, 2022  
**Closes:** Until filled

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## **Summary:**

The Kitchen Aide will assist the Head Cook/ Site Supervisor with all kitchen activities and feeding site duties.

## **Essential Duties and Responsibilities including the following. Other duties may be assigned.**

Will assist with supervision of children at feeding sites 1 & 2

Will assist in cooking and serving meals.

Will assist in clean up duties in the kitchen and feeding area.

## **Qualification Requirements:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

## **Education and/or Experience:**

### **Required:**

High School diploma or equivalent.

Must be a minimum of eighteen (18) years of age.

Must be willing to obtain Food Handler's certification.

## **Other Skills and Abilities:**

### **Required:**

Must have a responsible past attendance record.

## **Background Check:**

This position is contingent on the ability to pass a caregiver background check regarding working with children.

## **Reasoning Ability:**

Must be able to relate well with program participants.

Must be reliable.

## **Physical Demands:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Must pass a physical health examination. Position requires standing for extended periods of time, some sitting, walking bending, stooping and lifting up to 50lbs.

**Work Environment:**

Subject to inside and outside environmental conditions.

**Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690 and the Bad River Tribe's Employee Policy & Procedure Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.**

**Send Application and Resume To:**

**Bad River Tribe**

**Attn: Human Resources**

**P.O. Box 39**

**Odanah, WI 54861**

**[www.badriver-nsn.gov](http://www.badriver-nsn.gov)**