Bad River Band of Lake Superior Tribe of Chippewa Indians is seeking proposals through solicitation in conformance with Procurement Standards of the Bad River Accounting Department Manual, Policy No. 150 for six (6) Contractors to provide Tribal Monitoring services, as needed, during the Calendar Year 2022 field season from January 1, 2022, to December 31, 2022. These services are coordinated through the Bad River Tribal Historic Preservation Office. This bid proposal is an opportunity for qualified candidates to demonstrate their capacity to conduct professional Tribal Monitoring services, as needed, on and off the Bad River Reservation.

NOTE: It is the responsibility of the candidate to notify the Tribe in writing of any possible conflict of interest as set forth below. The Tribe will investigate the matter and determine if an actual conflict of interest exists.

A conflict of interest arises if because of other relationships or circumstances, a candidate may be unable, or potentially unable, to render impartial advice or assistance to the Tribe; or the candidate’s objectivity in performing the work is or might be impaired.

The Tribe reserves the right to cancel the award if, in its sole discretion, it determines that any interest disclosed from any source could give the appearance of a conflict or cause speculation as to the objectivity of the candidate. The Tribe’s determination regarding any questions of conflict of interest shall be final.

Proposals are required to contain the following information:

Contact information, including, Name, Mailing Address, Email Address, and phone number, including cell phone number.

A tribal identification card, if appropriate.

A W-9 with Employer ID number or social security number (if Sole Proprietor) (See highlighted section on page-2 for further information regarding firms or persons applying for Indian Preference).

Provides proof of being trained as an Archeological Para-Professional and/or Project/Site Monitoring.

Demonstrate proof of general liability insurance or commit to signing a standard waiver of liability.

Demonstrate knowledge of Tribal Ecological Knowledge

Demonstrate they have extensive knowledge of Lake Superior Chippewa Tribal cultural items of contemporary and historic nature

Provide assurances that they have personal protective equipment for COVID-19 (Masks w/ or w/o face shield) and appropriate work gear/clothing and footwear for field work during inclement conditions and through rugged terrain. (THPO Office will supply Fire Resistant (FR) coveralls to selected contractors.)

Demonstrates they are physically capable to traverse across rugged terrain on foot for one mile or more to a job site and stand for considerable, yet reasonable, amounts of time in various weather conditions.

Provide a signed declaration that if selected they will be subject to visual urine analysis for illicit and/or non-prescribed drugs, or abusive use of prescribed drugs and bear the costs of such analysis

Does not have a poor performance evaluation from previous services provided to the Tribe.
Provides a completed Verification of Independence Request Form.  
Provide a copy of your company’s daily field documentation forms and standard invoice used for services rendered.  
Demonstrates the ability to write descriptive daily field documentation to record necessary observations, such as, providing a typical completed field form.  
Provide proof of a valid Wisconsin Driver’s License.  
Provide a price range for on-call Tribal Monitoring Services for: 1) on-reservation, 2) off-reservation, and 3) pipeline/power line excavation monitoring projects, if separate prices, or; commit to conform to the THPO Fee Schedule of Services.  
Provide proof of adequate transportation such as, license plate/tag numbers of company/personal vehicle and/or ATV. (Should you be selected, these will also be used to notify Tribal Conservation Wardens that you are in the field under the capacity of a Tribal Monitor.)  
Commit to be available for Tribal Monitoring Services on an on-call basis, or, if employed by the Tribe, will provide approval from their supervisor in accordance with TG. 105.02.

The Bad River Band of Lake Superior Tribe of Chippewa Indians is a federally recognized Indian Tribe organized under Section 16 of the Indian Reorganization Act of 1934, U.S.C. Section 476. This entitles the Tribe to government pricing and exempts the Tribe from state sales and use taxes and from federal excise taxes. Therefore, price quotations should not include such taxes.

This Request for Proposals is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) or the Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements. Questions regarding TERO, and if the TERO fee applies to the RFP, may be directed to the Bad River Band’s Human Resource office at 715-682-7111.

Firms or persons applying for Indian preference must provide evidence in its proposal of 51% or more Indian ownership. In addition, the firm or person must provide evidence of structure, management and financing affecting the Indian character of the firm. Documentation of and compliance with Indian Preference must accompany the proposal.

Sealed bids must be labeled “Sealed Bid-Tribal Monitoring Services” and submitted by January 24, 2022 at 12:00pm (CST) to: (REMINDER OF 10 DAYS MINIMUM POSTING TRIBAL OR 20 DAYS MINIMUM IF POSTING FOR OUTSIDE ORGANIZATIONS. IF CLOSED FOR HOLIDAYS, MUST INCLUDE AN ADDITIONAL DAY FOR EACH DAY OFFICES ARE CLOSED. (THE 10/20 DAYS INCLUDES WEEKENDS)

Bad River Tribe  
Chief Blackbird Center  
Attn: Executive Secretary  
PO Box 39/72682 Maple St  
Odanah, WI 54861

Questions regarding this bid process can be directed to: Edith Leoso, Tribal Historic Preservation Officer at (715) 682-7123, extension 1662, or, emailed to: thpo@badriver-nsn.gov.

To conform to COVID-19 Tribal protocols, a virtual bid opening will be scheduled at the Culture & Education Center Conference Room on January 25, 2021 at 1:30pm. Bid opening participants must notify the THPO via email and provide their email address to receive a link to the bid opening to attend as an auditor of the process. The online format will be “GoTo Meetings”. The GoTo app can be downloaded prior to the meeting for more efficient connection to the bid opening. Successful and unsuccessful bidders will be notified of their status within 10 calendar days if bid is $25,000 or greater.

Any or all bids may be rejected when in the best interest of the Bad River Tribe.