

# BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. BOX 39

ODANAH, WI 54861

**Job Title:** Conservation Warden (2)

**Department:** Mashkiiziibii Natural Resources

**Hourly Rate:** \$13.00-\$18.00(DOQ) **Subject to Grant Funding**

**Exempt:** No/Hourly

**Supervisor:** Chief Conservation Warden

*Posting Date:* In-House

*Opens:* November 22, 2021

*Closes:* November 30, 2021, at 4:30 pm

**Posting Date:** Public

**Opens:** December 1, 2021

**Closes:** Open Until Filled



**Summary:** The Tribal Conservation Warden will be responsible for enforcement of tribal natural resources, conservation, environment protection, and sanitation ordinances within the exterior boundaries of the Bad River Reservation and the western waters of Lake Superior.

**Essential Duties and Responsibilities** include the following. Other duties may be assigned.

- Will engage in conservation enforcement activities including patrol, protection, investigation, and licensing services to tribal members.
- Will establish a system of patrol, maintain proper posting of reservation boundaries and tribal lands.
- Will investigate all offenses.
- Will enforce all tribal conservation ordinances, inter-tribal codes, and tribal/state agreements.
- Will issue permits, tags, and licenses as required by tribal ordinances and maintain records of distributed items.
- Will issue citations, seize equipment and catch, file citations with Tribal Clerk of Court, and file copies with Tribal Attorney.
- Will maintain a cooperative relationship with other law enforcement agencies including GLIFWC, WDNR, USFWS, and Ashland County Sheriff's Department.
- Will implement prevention, safety, and education programs for the prevention of violations and accidents.
- Will answer citizen complaints, write reports, prepare cases for tribal court; serve conservation-related warrants, summons, and complaints as required by the Bad River Tribal Court.
- Provide evidence and testimony for citations that are adjudicated in tribal or state court.
- Assist with nuisance animal control.

**Qualification Requirements:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skills, and/or ability required. Knowledge of the uniqueness of the Bad River Community. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

**Education and/or Experience:**

**Required:**

- High School diploma or its equivalent.
- Knowledge of Bad River Reservation land.
- **The employee hired will be required to complete a certificate, diploma, or degree from an accredited law enforcement training academy (if the applicant does not currently possess it) within one year of the hire date. The law enforcement academy is a 13-week MANDATORY training that takes place in Artesia, NM.**

**Preferred:**

- 60 credits or Associates' Degree in any field.
- Two (2) years of experience in the conservation or law enforcement field.
- A certificate, diploma, or degree from an accredited law enforcement training academy.
- Experience working with tribal communities and/or Native American issues.

**Other Skills and Abilities:**

**Required:**

- **This is a required driver position.**
- Must possess a valid driver's license and meet eligibility for tribal insurance.
- Must be self-motivated, trustworthy, dependable, and willing to work long hours occasionally.

**Background Check:**

- This position is contingent on the required ability to pass a Bad River caregiver background check when working with children and/or the elderly.
- This is a required driver position, must possess a valid state driver's license, and adequate vehicle/liability insurance, and/or meet eligibility for Tribal insurance.

**Language Skills:**

- Must possess excellent oral and written communication skills.
- Must possess proficient computer skills.

**Reasoning Ability:**

Must be able to solve problems when they arise, including identification of the problem, development of a plan, implementation of that plan, and evaluation of the implementation success.

**Physical Demands:** The physical demands described here are representative of those that must meet by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Must be physically able to perform all job duties, including fieldwork. **Must be able to pass a physical fitness test required.** Walking, standing, bending, stooping, and occasional lifting up to 50lbs., and/or carrying for short distances required. Subject to inside and outside environmental conditions, and must be willing to work in adverse weather conditions as necessary. Must have, or be able to obtain within one year of being hired, required warden training.

**Work Environment:** The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the working environment is usually moderate to loud. Subject to inside and outside environmental conditions.

**Drug-Free Workplace in accordance with the Drug-Free Workplace Act of 1988, P.L. 100-690 and the Bad River Tribe's Employee Policy & Procedures Handbook. Indian Preference will be given in accordance with P.L. 93-638 and the Tribe's Preference Policy.**

**Send Application and Resume To:**

**Bad River Tribe  
Attn: Human Resources  
P.O. Box 39  
Odanah, WI 54861**

<http://www.badriver-nsn.gov/>

**Application material may also be emailed to:**

[HRmanager@badriver-nsn.gov](mailto:HRmanager@badriver-nsn.gov)

[HRassistant@Badriver-nsn.gov](mailto:HRassistant@Badriver-nsn.gov)