

BAD RIVER BAND OF LAKE SUPERIOR TRIBE OF CHIPPEWA INDIANS

CHIEF BLACKBIRD CENTER

P.O. Box 39 Odanah, Wisconsin 54861

REQUEST FOR PROPOSALS

FOR

FY 17-19 INDIRECT COST PROPOSAL PREPARATION

Bad River Band of Lake Superior Tribe of Chippewa Indians is seeking proposals through solicitation from independent firms/contractors for preparation of the Indirect Cost Proposal for FY 17-19.

PHASE ONE: Document Review and Analysis – This phase will consist of a request for documents including, but not limited to: The last audit report, profit and loss reports for all programs, indirect cost pool salaries, depreciation schedule budgets for the proposal year, etc. **PHASE ONE TIMELINE:** Complete within 3 weeks of contract execution.

PHASE TWO: Indirect Cost Proposal Development – This provides for the complete preparation of the indirect cost proposals for specified years. **PHASE TWO TIMELINE:** Complete within 4 weeks of contract execution.

PHASE THREE: Presentation of a Draft 2017-2019 Indirect Cost Proposals Indirect Cost Proposal – This provides for the complete preparation of the indirect cost proposal and presentation for review. Due to the COVID-19 pandemic, the presentation can be done via GoToMeeting. **PHASE THREE TIMELINE:** Complete within 5 weeks of contract execution. The draft proposal may include:

- Analysis of Indirect cost recoveries
- Base and pool trends
- Recommendations for exclusions
- Recommendations for the Indirect Cost Pool such as options to include costs for In- house and outside legal costs in the pool

PHASE FOUR: Interior Business Center Negotiations – To provide a full scope of support during the most vital step in the indirect cost rate process, the independent firm / contractor will lead the negotiations between the Interior Business Center and the Tribe. **TIMELINE FOR PHASE FOUR:** Complete within 6 weeks of contract execution.

PHASE FIVE: IHS and BIA CSC Reconciliations – assist with responding to IHS (ACC Form) and BIA's proposed reductions, or to request additional CSC based on the indirect cost proposal budgets or actual audited information. **TIMELINE FOR COMPLETION:** Complete within 8 weeks of contract execution.

Proposals are required to contain the following information: **TOTAL COST of Phase One through Phase Five above and the PROPOSED TIMELINE for each Phase.**

The Bad River Band of Lake Superior Tribe of Chippewa Indians is a federally recognized Indian Tribe organized under Section 16 of the Indian Reorganization Act of 1934, U.S.C. Section 476. This entitles the Tribe to government pricing and exempts the Tribe from state sales and use taxes and from federal excise taxes. Therefore, price quotations should not include such taxes.

This Request for Proposals is open to all qualified, responsive bidders. Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) or the Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements. Questions regarding TERO, and if the TERO fee applies to the RFP, may be directed to the Bad River Band's Human Resource office at 715-682-7111.

Firms or persons applying for Indian preference must provide evidence in its proposal of 51% or more Indian ownership. In addition, the firm or person must provide evidence of structure, management and financing affecting the Indian character of the firm. Documentation of and compliance with Indian Preference must accompany the proposal.

Sealed bids must be labeled 'RFP IDC Proposal FY 17-19' and submitted by October 26, 2020 at 4:00pm.

Bad River Tribe
Chief Blackbird Center
Attn: Executive Secretary
PO Box 39/72682 Maple St
Odanah, WI 54861

Questions regarding this project can be directed to SANDRA BENDER, ACCOUNTING MANAGER. 715-682-7111 Ext. 1575, AcctMgr@badriver-nsn.gov

Bid opening will be scheduled at the BAD RIVER CHIEF BLACKBIRD CENTER, CONFERENCE ROOM C, 72682 Maple Street, Odanah, WI 54861 on October 27, 2020 at 11:30am.

Any or all bids may be rejected when in the best interest of the Bad River Tribe.

Program:	<i>Alta Burns</i>	<i>10/11/20</i>
Accounting:	<i>AD</i>	
Posted:	<i>10/13/20</i>	
	<i>8:30</i>	<i>am</i>